

Privacy Policy

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Summary:	The purpose of this policy is to provide clarity regarding the use, storage, and sharing of members' information by the IEUA WA Branch.
Contact:	Branch Secretary
Applies To:	Officers, Staff, Members
Related Documents:	Rules of the Independent Education Union of Australia
Review Date	August 2022

The IEUA WA Branch values and protects members privacy.

1. The information collected on the Membership Application form and the Change of Details form is for the purpose of processing membership applications and providing membership services to members.
2. The information held by IEUA WA Branch may be disclosed under the provisions of the Industrial Relations Act 1979, The Fair Work Act 2009 and to organisations authorised under that legislation to collect such information, namely the relevant industrial relations commission and relevant electoral commission for the purpose of any union election.
3. IEUA WA Branch is committed to secure storage of and control of access to personal information by the union and any other organisation with which it deals.
4. More detailed information is collected where the union is assisting members with individual cases. None of this information is passed on to any other party without the express consent of the member.
5. IEUA WA Branch passes limited information to certain individuals or organisations as follows:
 - 5.1. Where a member has requested a service available only to members, we will certify that the person is a member (e.g. Member Advantage).
 - 5.2. Where our publications are mailed to members by a mailing house address labels will be provided on the strict undertaking that the mailing house will not use them for any other purpose.
 - 5.3. Delegates/IEUA WA Branch representatives will be provided with a list of members at their workplace so that they can conduct meetings of members and distribute materials sent to them to give to members in their workplace. IEUA WA Branch delegates are required to protect this information.
6. The IEUA WA Branch will never disclose to your employer that you are a member of the union or that you have contacted the union office. The IEUA WA Branch will only contact an employer on behalf of a member when that member has authorised that contact.

Policy updated August 2020